Use this checklist to ensure that you complete the requirements of the UW–Madison/UW Colleges Transfer Contract. Keep the checklist for your records. You do not need to submit it to UW–Madison.

☐ Enroll as a freshman on a UW Colleges campus.
   Students who come to UW Colleges with up to 6 previous transfer credits are still eligible for the Contract.

☐ Submit the Declaration of Intent to Participate prior to completing 30 credits and keep a copy for your records.
   UW Colleges will validate eligibility and inform the UW–Madison Office of Admissions and Recruitment. UW–Madison will send you a follow-up letter.

☐ Meet with a transfer program advisor at your two-year college at least once per semester while enrolled.

☐ Prior to enrollment at UW–Madison, complete a minimum of 54 college-level academic (not developmental) credits at your UW Colleges campus within three academic years of initial enrollment, or 72 credits maximum earned.
   Students may find that additional credits will not necessarily advance their baccalaureate degree completion goals. (Final semester credits will be subject to grade evaluation.)

☐ Earn a 3.2 GPA in the transfer program course work as determined by UW–Madison computation.
   The GPA for transfer is computed in accordance with UW–Madison’s grading practices (all grades for repeated courses are included in the computation). Transfer Contract students must meet the same criteria for admission to specific majors and programs as continuing students. Some majors require higher levels of academic achievement than those required for admission to the university.

☐ Meet the minimum requirements for admission to UW–Madison, as follows:
   a. Algebra (one year of high school or equivalent)
   b. Plane geometry (one year of high school level, college track or equivalent)
   c. College preparatory math (one year of high school or one college-level course)
   d. Single foreign language (two high school years or two college semesters)
      Many UW–Madison programs require three or four units of a foreign language for degree completion. Transfer Contract students are strongly encouraged to have three units of foreign language prior to transferring. The foreign language requirement is satisfied via proficiency in cases where one’s high school/secondary school language of instruction was not English.
Take transfer program courses that meet the following list of UW–Madison curricular requirements.
Courses transferred to or exempted at your two-year college will not satisfy these course requirements. These courses are required for almost all UW–Madison’s bachelor’s degree programs and the completion of these curricular elements helps to assure a solid foundation of academic preparation for achievement at UW–Madison. The terms in this list have specific meanings at UW–Madison. Lists of courses that meet these requirements are available from transfer program advisors.

- Communication Part A, Literacy Proficiency (3 credits)
- Quantitative Reasoning Part A (3 credits, or 3 credits of Calculus)
- Quantitative Reasoning Part B (3 credits)
- Literature, at least one course (3 credits)
- Humanities, at least one course (3 credits)
- Social Studies, at least one course (3 credits)
- Physical Science, at least one course (3 credits)
- Biological Science, at least one course (3 credits)
- Ethnic Studies, at least one course (3 credits)

Complete the Transfer Contract requirements within three academic years or 72 credits from the time of matriculation at your two-year college.
If you are an F-1 international student, the three-academic-year period begins once you are enrolled as a full-time, degree-seeking student in academic credit courses. Students enrolled in the UW Colleges Intensive English Program (IEP) must complete all IEP studies before the three-academic-year period goes into effect.

Complete and submit the regular application for transfer admission to UW–Madison according to the schedule specified for your planned term of entry to UW–Madison. You must note in your personal statement that you are applying under the Transfer Contract.

If you are an incoming international student to UW–Madison, you will be asked to complete our ESLAT (English as a second language assessment test) placement test before attending orientation.
The Office of Admissions and Recruitment will only grant credit for previously completed English coursework in the US if the student tests into (or places out of) our English 118 course. (Note: Regardless of a student’s ESLAT results, successful completion of English 102 at a UW Colleges campus satisfies the Communication Part A curricular requirement in item 7 above.)

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