Program Approval Request

Information for Host Institution:
UW–Madison students do not need permission to study abroad. For your records, however, we will verify via this form that a student is in good standing at UW–Madison or that UW–Madison recognizes your study abroad program for transfer credit. It is the student’s responsibility to compare this form with your institutional form and obtain the information and signatures required by your institution. We cannot, however, complete your institutional form because of the multitude of individual study abroad program forms and because no single UW–Madison office is custodian of all this information. We also cannot answer any questions regarding a student’s social readiness to participate in a study abroad program.

Instructions to the Student:
Review your study abroad host institution’s approval form and identify the information your host institution requires. Determine which UW–Madison office supplies the information requested by your program and visit the appropriate office to obtain the information and signatures you need. Attach your host institution’s approval form to this form. Submit both forms to your study abroad institution.

Student Authorization:
I authorize the University of Wisconsin–Madison to release the information below to the institution named on the attached study abroad approval form.

Name ________________________________ UW–Madison Campus ID # ___________________

Last First Middle

Signature __________________________ Date __________________

Transfer Credit: (Office of Admissions and Recruitment, 702 West Johnson St., Suite 1101, Madison, WI 53715-1007)
Upon completion of this study abroad program, this student will receive transfer credit if his/her grades are satisfactory and the courses are college-level, transferable courses: □ yes □ no

Comments:

Signature __________________________ Date __________________

Printed Name ________________________ Title __________________

Send final transcript to

Office of Admissions and Recruitment
702 West Johnson Street
Suite 1101
Madison, WI 53715–1007

Student Status: (Office of the Registrar, 333 East Campus Mall #10101, Madison, WI 53715–1384)
This student is enrolled full-time at the undergraduate level: □ yes □ no

This student is in good academic standing (i.e., not on academic probation): □ yes □ no Cumulative GPA: ________/4.00

This student has been involved in a serious disciplinary action while attending UW–Madison: □ yes □ no

Comments:

Signature __________________________ Date __________________

Printed Name ________________________ Title __________________